



GOVERNMENT OF KERALA

Abstract

Higher Education Department- Additional Skill Acquisition Programme - Criteria for selection of students for the Skill Courses and Declaration of Skill Training Centres- Orders issued

HIGHER EDUCATION (C) DEPARTMENT

G.O. (Rt.) No: 1707/2013/H.Edn

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Read:-1) GO(Ms)No:514/2012/HEdn Dated 18-10-2012

ORDER

Additional Skill Acquisition Programme have two parts at Level -1. They are

a) Foundation Course: This is designed to develop skills in Communicative English & IT 100 hours of English Communication and 80 hours of IT skills are provided to all students of ASAP. This course is done in the respective institutions of the student.

b) Skill Courses : The aim of the skill courses is to equip the students with industry relevant skills. The students can choose skill course, depending on their aptitude.

Skill courses are imparted at designated places called Skill Development Centres. These Skill Development Centres are the first step in establishing Community Skill Parks at constituency level during the evolution of ASAP courses. The students undergoing ASAP course from Higher Secondary Schools and Colleges will be brought to these Skill Development Centres and the training in industry specific course will be imparted here. These training will primarily take place during holidays and vacation. ASAP will designate Programme Managers to manage training activities in these centres.

ASAP has identified and developed 13 different skill programmes with the support of industry partners. These programmes will be offered through a network of Skill Development Centers identified across the State. For the selection of students for skill courses following guidelines are issued.

Student Selection

The number of intake for each skill course is finalized and course wise quota to each ASAP institution will be fixed by ASAP Secretariat. While assigning quota, equal weightage will be given to all the institutions. If students enrolled for a programme is less than the quota allotted to an institution, vacant seat will be distributed equally among other institutions under the same Skill Development Centres. If seats are still vacant even after this exercise, the same will be transferred to neighbouring training centres. Total number of seats available for each programme and the seats available with the institution concerned may be announced at the time of orientation and

counseling.

Student selection for each skill course will be regulated on the basis of publishing a rank list in each institution. The rank list for each course can be prepared separately on the basis of the following procedure.

1. At the end of the Orientation session an application form with a brochure containing the course details will be given to each student

2. While filling up the Application form, student can clearly indicate his/her choices of courses on priority basis.

3. The Programme Manager in charge of the institution will hold personal counseling session with the help of the SDE, Principal and Faculty Co-ordinator of the institution. PM shall verify the choice given by the student with his attitude and skills with help of SDE and to reassure the appropriateness of the student's choice. Then PM will prepare a course wise rank list separately by including all the students applied for a particular course in the basis of the criteria given below.

- a. Percentage of attendance secured in the Foundation Course
- b. Socio economic backwardness.
- c. Students who are willing to work immediately after the course
- d. If there is a tie, priority will be given to the student from women headed family

While enrolling students to a particular course in the SDC, a common rank list will be prepared for each course considering the rank list of institutions under its jurisdiction by the Skill Development Centre coordinator considering the institutional rank lists. Seats will be filled as per the quota allotted to each institution first. If there are vacant seats available after completing the first allotment, this will be filled on the basis of the common rank list which is prepared in keeping rotation and the position in the individual institution rank list.

Functioning of Skill Development Centres

Institutions offering ASAP foundation programme will be attached to each Skill Development Centres on the basis of the accessibility of students to the centre. Students of ASAP can enrol skill programmes of their choice, provided these programmes are offered at these centres.

Government declared that following institutions will function as Skill Development Centres of ASAP.

1. GHSS Vellur, Kannur
2. GHSS Perlassery, Kannur
3. Govt College Mananthavady, Wayanad
4. GASC, Kozhikkode, Kozhikkode
5. GHSS Chathamangalam, Kozhikkode
6. Govt College, Malappuram
7. Thunchan Memorial Govt College Tirur, Malappuram
8. Institute Advanced Studies in Education, Thrissur
9. Sree Neelakantan Govt College, Pattambi, Palakkad
10. Govt Victoria College, Palakkad
11. GHSS Edappally, Cochin-24

12. GGHSS Perumbavoor, Ernakulam
13. Govt College, Kattappana, Idukki
14. GHSS Kanakkary, Kottayam
15. GVHSS Thykavu, Pathanamthitta
16. GHSS, SL Puram, Kanjikuzhy, Alappuzha
17. GHSS Mangad, Kollam
18. Govt Sanskrit College Thiruvananthapuram
19. GBHSS Neyyatinkara

The Principals of above institutions shall provide all facilities including infrastructure for the proper functioning of Skill Development Centres. Principal shall arrange one of their staff for the support of training facility. A remuneration to this staff will be given from ASAP. The expense for using the electricity/water/internet/consumables of laboratory for training will also be met from ASAP. One room in each institution shall be given for the functioning of the office of ASAP. The designated Programme Managers will manage skill training in these institutions using the Skill Development Executives of respective industry partners.

(By order of the Governor)

Dr.K.M Abraham

Additional Chief Secretary to Govt.

To

All Principals of ASAP Skill Training Centres
Director of Collegiate Education , Thiruvananthapuram
Director of Higher Secondary Education , Thiruvananthapuram
Director of Public Instruction, Thiruvananthapuram
General Education Department
All Heads and Programme Mangers of ASAP

Forwarded / By Order

Section Officer