

PROCEEDINGS OF THE ADDITIONAL SECRETARY AND TEAM
LEADER, THIRUVANANTHAPURAM

PRESENT : REETHA S PRABHA

Sub:- Additional Skill Acquisition Programme _DPMs and CSP PMs_Petty Expense_Sanction
accorded-orders issued

N o : ASAP/PM-COMMUNITY SKILL PARK
MANAGE/825/2018

Dated, 15.09.2018

Read:- ASAP/PM-COMMUNITY SKILL PARK MANAGE/825/2018

ORDER

For meeting urgent expenses, an amount of ₹5000/- is sanctioned to the District Programme Managers and SPM/PM in charge of Community Skill Parks under the head "Other Expense" . The expenditure from this head shall be recouped after utilizing 75% of the allotted fund ,on request in the cash software .

Sd/-

REETHA S PRABHA
Additional Secretary and Team
Leader

To

District Programme Managers
SPM/PM in charge of Community Skill Parks

Copy To

Administration Division,ASAP
Finance Division,ASAP
CSP Division,ASAP
Internal Audit Wing ,ASAP
Stock file/Office Copy